

# Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council  
held in The Kilpeck Village Hall  
on Monday 14<sup>th</sup> June 2021

No KPC/MW/172

## Councillors Present

Councillor Mrs J Davies Chairman  
Councillor Mr M Parsons Vice-Chairman  
Councillor Mr N Eynon  
Councillor Mr D Roden {Lengthsman/Contractor}  
Councillor Mr G Statham  
Councillor Mr D Thompson  
Councillor Mrs B Wood

Clerk Mr M Walker

## Also Present

One further member of the public

The Kilpeck Parish Council Track & Trace Document was completed

**The Ordinary Meeting of the Parish Council  
was formally opened by the Chairman at 7.00pm.**

### **1.0 Apologies for Absence**

Apologies were received and accepted from Councillor Mr D Howie, Councillor Mrs M Lloyd and Ward Councillor Mrs Christy Bolderson.  
Mr James Howell Locality Steward and Police Representatives not present.

### **2.0 Declarations of Interest & Dispensations**

#### **2.1 To receive any declarations of interest in agenda items from Councillors.**

No Declarations of Interest were made.

#### **2.2 To consider any written applications for dispensation.**

No new written applications received.

### **3.0 Minutes**

The Minutes of the Annual Parish Council Meeting No **KPC/MW/171** held on Monday 24<sup>th</sup> May 2021 were unanimously confirmed as a true record and signed by the Chairman.

### **4.0 Financial Report**

#### **4.1 Receipts**

No receipts received

#### **4.2 Invoices for Payment**

Kilpeck & District Village Hall Invoice No 105 £25.00  
Hall Hire 24<sup>th</sup> May 2021 2 hours @ £12.50 per hour

##### **Cheque Number 001002**

Clerk's Salary June 2021 Gross £601.22  
Mileage £10.58  
Postage £5.37

TAX £94.60 NIC £0.00

Nett pay £522.57

##### **Cheque Number 001003**

HMR&C 1<sup>st</sup> ¼ Payment April May June £283.60

##### **Cheque Number 001004**



TEEC Invoice No 3827	£144.00
Hosting and Domain Name 2021 - 2022	
<b>Cheque Number 001005</b>	
Clerk's Salary April 2021 Gross	£601.22
Postage	£7.75
Stationery and Consumables	£137.15
Computer Software	£44.40
TAX £94.40 NIC £0.00	
Nett pay £696.12	
<b>BACS 12/06/2021 11.52am</b>	

All payments were **Unanimously Approved**

**4.3 Bank Balances** as per statements

@ 4 <sup>th</sup> June 2021 Bank Statement Treasurers Account	No 41	£17,817.38
@ 4 <sup>th</sup> June 2021 Bank Statement Business Bank Instant	No 33	£22,492.69

**5.0 Reports**

**5.1** Kilpeck Village Hall  
Nothing to report

**5.2** Ward Councillor Mrs Christy Bolderson  
Christy not present but a report was sent by email

*"14th June 2021 Morning All*

*Just to remind you that there is currently a call for evidence about local authority remote meetings and the closing date is 17 June 2021. The call for evidence is particularly seeking the views of individual members of the public and those bodies that represent the interests of local members/representatives at all levels. Please find the link if you have the time to complete the survey.*

*<https://consult.communities.gov.uk/local-government-stewardship/local-authority-remote-meetings-call-for-evidence/>*

*Local Authority Remote Meetings - Call for Evidence*

*Closes 17 Jun 2021 Opened 25 Mar 2021 Contact Megan McKibbin*

*Local Government Stewardship [megan.mckibbin@communities.gov.uk](mailto:megan.mckibbin@communities.gov.uk)*

*Overview This call for evidence seeks to understand the experience of local authorities in the whole of the UK regarding remote meetings.*

*This is an open call for evidence. We particularly seek the views of individual members of the public; prospective and current local authority members/representatives; officers/leaders of local authorities who have been meeting remotely; and those bodies that represent the interests of local members/representatives at all levels.*

*Why we are consulting The Government would like to gather evidence about the use of the current arrangements for local authorities to meet remotely or in hybrid format, as set out in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (and the equivalent regulations for Wales and Northern Ireland) under powers granted by Section 78 of the Coronavirus Act 2020. These regulations came into force on 4 April 2020 and apply to meetings taking place before 7 May 2021.*

*Local authorities in Scotland had express provision to meet remotely prior to the pandemic, and we are also interested to understand their experience of remote meetings since their arrangements came into force.*

*We have also received representations from some, though by no means all, individual local authorities and sector representative organisations making the case for the express provision to meet remotely to be made permanent. The Government would like to hear from interested parties about the pros and cons of making such arrangements permanent, in whole or in part, for local authorities in England.*

*Also a 12 page guidance document on remote meetings was published on 25 May by Lawyers in Local Government (LLG) in association with ADSO and David Kitson from Bevan Brittan.*



Although focused on local authorities, many of the details are relevant to parish councils [https://www.lawingov.org.uk/news\\_articles/guidance-on-remote-meetings-what-next-for-local-authorities](https://www.lawingov.org.uk/news_articles/guidance-on-remote-meetings-what-next-for-local-authorities). Cheers Christy Councillor Christy Bolderson

*Guidance on Remote Meetings: What next for Local Authorities? Publish date: 25/05/2021*  
*Many questions have been raised following the High Court judgment in relation to the application for a declaration that current legislation permits remote meetings, which was brought by Hertfordshire County Council, LLG and ADSO. In particular, members have been concerned about the scope of the judgment, and what steps can be taken now that the Flexibility Regulations have come to an end whilst adhering to the restrictions and guidance currently in place due to the pandemic, and moving forward, if the roadmap becomes interrupted. Our 12 page guidance document produced in association with ADSO and David Kitson from Bevan Brittan is designed to help you navigate the options moving forward for your authority."*

Also 1<sup>st</sup> June 2021 Leader's Newsletter, emailed to all Parish Councillors.

**5.3** Locality Steward Mr James Howell  
Weekly reports sent by email

**5.4** Lengthsman Report  
Balfour Beatty Living Places are scheduled to cut verges last week in June / first week in July.

Parish signs require attention due to reflectiveness being non-existent.

Lengthsman to compile a list of all signs which need replacing.

Balfour Beatty to be contacted, maybe provide the signs and the Lengthsman can erect them.

Strimming in the parishes to be undertaken tomorrow Tuesday 15<sup>th</sup> June.

## **6.0 Public Participation**

Maximum of ten minutes allocated for members of the public to raise issues with the Parish Council  
No matters raised

## **7.0 Parish Freighter Service**

Confirmation of service availability

Herefordshire Council stated that the service will not be reinstated.

*"14 June 2021 Dear Sir / Madam, **Parish Freighter Service***

*As you will be aware Herefordshire Council's Parish Freighter service has not run since March 2020 due to the ongoing restrictions imposed due to the pandemic. The service was also reviewed earlier this year along with all of the council's charged for waste services and I regret to inform you that the decision has been taken that the service will not be reinstated.*

*The reason for this decision is that the Parish Freighter service does not allow separation of waste or recycling other than bulky furniture items therefore is not in line with the county plan 2020 – 2024 objective to increase reuse, repair and recycling. When reviewed, deposited waste contains a high proportion of garden waste, wood and cardboard which could be recycled if taken to a Household Recycling Centre. There is no statutory obligation to provide this service therefore it has been decided that this service will no longer be offered to prevent the continued disposal of waste which could be reused or recycled.*

*I appreciate that this will come as a disappointment to the parishes that use this service. If you would like to discuss this further please contact me on the details above.*

*Yours faithfully Paul West Waste Management Officer"*

Item for the Parish Council newsletter

## **8.0 SID Equipment**

To consider options with regards to SID located at the northern end of the Wormbridge 40mph zone  
Unipart have agreed to rectify the faulty SID free of charge



*“10<sup>th</sup> June 2021 Dear Malcolm, Our engineer was in the area yesterday and checked the sign. It appears that there is an issue with the internal radar. I need to check our records and see if the unit is still under warranty and then come back to you with a proposal to return the unit to fully working order. Regards, Anthony Rylance Technical Sales Manager”*

*“11<sup>th</sup> June 2021 Dear Malcolm, I will arrange for our engineer to replace the radar which the unit that is not functioning correctly, without charge. He will be in the area during the week commencing 05/07/2021 and will complete the work then. Regards, Anthony Rylance Technical Sales Manager”*

#### **9.0 Tree Planting**

To consider tree planting project to celebrate the Queens Jubilee

After discussions the Parish Council resolved for Councillor Mrs J Davies Chairman to contact Whitfield Estate with reference to tree planting for later in the year.

#### **10.0 Kilpeck Neighbourhood Development Plan**

To consider options and cost of continuing with the Kilpeck Neighbourhood Development Plan

After discussions the Parish Council resolved to suspend the plan until Herefordshire Council have their Core Strategy updated and in place and then revisit the plan.

Propose by Councillor Mr M Parsons Vice-Chairman and Seconded by Councillor Mr G Statham.  
Item for the Parish Council newsletter.

#### **11.0 Commemorative Bench**

To consider the purchase & installation of a Bench on Kilpeck Village Green in memory of the late Mr George Meadmore

Whitfield Estate have offer “Whitfield Oak” for the bench, Councillor Mrs J Davies Chairman to contact Whitfield Estate with reference to the bench.

Councillor Mr N Eynon to contact a local person with reference to the bench.

Information, design, photographs etc. to be brought to the next full Parish Council meeting.

#### **12.0 General Highway Issues for Report**

To receive any Highway or Public Rights of Way for report

Footpath – stiles Church to the farm still no action, clerk to contact Herefordshire Council again and Ward Councillor.

No mowing along the footpath through the field

Wormbridge House stile crushed by 2 fallen trees and fencing damaged, all require repairing by shed into the field. Herefordshire Council to be contacted.

#### **13.0 Information Sheet**

(Not covered by an agenda item and for information only)

2nd May 2017      Application No 171547 Timber and Builders Merchant Pontrilas, Hereford HR2 0BE  
Application for approval of details reserved by conditions **3, 4 & 15** attached to  
Planning Permission 142033

##### **Application Still Valid**

27<sup>th</sup> August 2019      Application No192443 Land at Wormbridge (both sides of A465) Hereford  
Hybrid planning application; Outline with all matters included except landscaping for  
70 new dwellings, new flexible workspace (B1a/B2/B8) and replacement childcare  
facility; and Full Planning for the change of use of existing schoolhouse to residential and  
change of use of existing dwelling to a community facility (A1/A2/A3/D1) and associated  
infrastructure.

##### **Application Still Valid**

#### **Correspondence**

31<sup>st</sup> March 2021

Reference Howton Cottages

No further information at present



29<sup>th</sup> May 2021 Herefordshire Association of Local Councils (HALC)  
Area Meeting Nomination Forms - HALC Executive Committee  
Chairman Mrs Joyce Davies and Vice – Chairman Mr Mark Parsons

30<sup>th</sup> May 2021 External Audit Forms  
Submitted to Auditors PKF Littlejohn

7<sup>th</sup> June 2021 Letter sent to Western Power  
Reference Electrical Line HR2 8DR

7<sup>th</sup> June 2021 Letter sent to Jesse Norman MP  
cc Herefordshire Council Leader Councillor Mr David Hitchiner  
cc Ward Councillor Mrs Christy Bolderson  
Reference Barriers and Cones opposite Bridge Farm Kilpeck

**14.0 Agenda of the Next Meeting**

**15.0 Confirmation of the Next Meeting Time, Date & Venue**

The next Meeting will be the Ordinary Meeting of the Parish Council on **MONDAY 12<sup>th</sup> July 2021** to be held in Kilpeck Village Hall and is due to commence **at 7.00pm**.

Meeting declared closed at 7.55pm

Signed..........  
Parish Council Chairman Councillor Mrs Joyce T Davies

Date 26<sup>th</sup> July 2021